



ASOIT Election Bylaws

1. Election Rules and Regulations

1.1 The ASOIT Election shall be conducted in a manner consistent with the best interests of the student body. The election shall be conducted in a fair, orderly and impartial manner. The educational atmosphere of the Institution shall not be compromised, by the electoral process or by any member involved.

1.2 Election Procedures and Regulations of the ASOIT Election Committee

1.2.1 Elections shall be held for ASOIT officers at a date announced by ASOIT no later than the first General Meeting of spring term.

1.2.2 The election procedures shall be available upon request to anyone no later than the first day a candidate may file for election.

1.2.3 The Election Committee chairs and members are dictated by the Constitution. The chairs and members are subject to confirmation by a simple majority vote of ASOIT. Officers that plan on running for re-election whose positions are listed in the Constitution as members of the Election Committee shall appoint officers as proxies who do not plan on running for re-election.

1.2.4 The Election Committee is an impartial body. No member of the Election Committee shall be running for an office or publicly endorse/support any candidate.

1.2.5 Election Committee will meet at least once a week during the election period.

1.2.6 The Election Committee shall be responsible for interpretation, review, distribution, and official declaration of election rules, regulations, and procedures.



1.2.7 The Election Committee shall interpret the election rules and regulations on request and will have the authority to hear complaints of violations and to make decisions on all rule interpretations and violations. All decisions may be appealed to the Campus Life Office to be decided by the ASOIT advisors.

1.3 Eligibility for Election

1.3.1 No student can hold more than one position in ASOIT at the same time, either elected or hired during a term of office.

1.3.2 Candidates for any elected office must meet requirements:

A. Undergraduate Students Shall:

1. Have earned at least six hours of credit in their most recently completed term.
2. Be currently registered for at least six credit hours.
3. Have a minimum cumulative Grade Point Average (GPA) of 2.75 or above. Students should contact the Election Committee with questions regarding GPA.
 - a. Any candidate who wishes to dispute the GPA requirement should approach the Election Committee, which reserves the right to evaluate these situations on a case-by-case basis, in conjunction with the student's academic advisor, the Dean of Students, and other necessary resources.

B. Graduate Students Shall:

1. Be currently enrolled in a minimum of five credit hours.
2. Have a minimum cumulative Grade Point Average (GPA) of 2.75 or above. Students should contact the Election Committee with questions regarding GPA.

1.3.3 Candidates must intend to be enrolled for the entire academic year following elections at the Klamath Falls Campus of Oregon Institute of Technology (excluding the Wilsonville officers who must intend to be enrolled for the entire academic year following elections at the Wilsonville Campus of Oregon Institute of Technology).

1.3.4 The ASOIT Election Committee reserves the right to deny the eligibility of any candidate found responsible for a Student Conduct Code Violation.



We also reserve the right to grant or deny a candidate's eligibility based on criminal history and/or academic performance. The Election Committee will consult with ASOIT advisors, the Dean of Students, academic advisors, and other resources as necessary regarding these issues.

1.3.5 In order to be elected into office, candidates must receive at least 40% of all votes submitted for that particular office. The ASOIT Election Committee reserves the right to waive this rule when multiple candidates are running for the same ASOIT position.

1.4 Campaigning

Note: Campaigning is considered but not limited to any printed or electronic material advocating a particular candidate. Campaigning is also considered as any organized talk, speech, or informational meeting advocating a particular candidate or party.

1.4.1 Campaigning shall not begin until a date announced by ASOIT no later than the first General Meeting of spring term. Any potential candidates involved in campaigning activities before stated date will be held accountable for violation of the campaigning rules. All candidates must also confirm their eligibility with the ASOIT office after filing and prior to campaigning.

1.4.2 All campaign material must be approved by the ASOIT Election Committee prior to posting. Any changes to the original must be re-approved prior to posting. Minor changes must be approved by the Election Committee at their next meeting. Candidates must allow 24 hours for the Election Committee to process and approve any posting material. The Election Committee will meet once before campaigning begins to approve campaign materials. The Election Committee will request copies of all campaign material and the chairs will maintain a file for each candidate.

1.4.3 All campaign material must comply with the Oregon Tech Posting Policies (OIT-30-006), furthermore any posting in the Residence Hall must comply with their posting policies (Oregon Tech Residence Hall Handbook section on "Bulletin Boards and Posting" page 30). Furthermore any candidate that violates Oregon Tech posting policies may be considered in violation of ASOIT Election policies subject to the discretion of the



ASOIT Election Committee. Copies of all available posting policies will be furnished in the ASOIT office.

- 1.4.4** No door-to-door campaigning is permitted within the Residence Hall as to do so would be in violation of section 1.1 & 1.4.3.

- 1.4.5** No candidates or affiliates shall remove or deface the signs, posters, flyers, etc. of another candidate or malign the campaign of another candidate in any way.

- 1.4.6** No negative campaigning against another candidate or party will be permitted. Negative campaigning includes any malicious, slanderous, or libelous statements made on any media included but not limited to: any organized speech, public address, or in any written statements. Interpretations will be performed by Election Committee.

- 1.4.7** Only members of the Election Committee or Institution staff (if in violation of posting policies) shall remove illegal campaign materials. If any illegal campaign material is spotted, please notify the Election Committee Chair(s) (contact information available in ASOIT). Any supporting evidence will be considered in aiding the Election Committee's decisions.

- 1.4.8** Candidates must remove all campaign materials from campus by one week following the last day of elections. All candidates are solely responsible for the removal of all campaign material. No elected official will be allowed to take the oath of office, until all campaign material has been removed.

- 1.4.9** Campaigning may not include the use Oregon Institute of Technology logos or symbols (ASOIT and other campus programs included), or any pictures or models that may be perceived as an endorsement by the Institution. Groups affiliated with Oregon Tech are forbidden from endorsing any candidate.

- 1.4.10** Students are not allowed to campaign within any classroom during scheduled class time, nor within 20 feet of any ballot box.



1.4.11 Any current ASOIT Officer seeking office is not allowed, in any way or form, to work on campaign materials in the ASOIT office at any time.

1.5 Finances

1.5.1 Total Campaign expenditures, including the fair-market value of any donation for the election shall not exceed \$100. This \$100 Campaign expenditure is an aggregate limit, meaning \$100 is the most that any candidate can spend—in total—for all positions for which they are running.

1.5.2 No funding provided by the Institution shall be used in any way to campaign, including student programs and campus clubs.

1.5.3 Candidates may be subject to submit an itemized, cumulative Contributions and Expenditures statement including all expenses, donations, and receipts to the Election Committee, upon the request of the Election Committee. No elected official will be allowed to take the oath of office, until outstanding cumulative Contribution and Expenditure reports are filed.

1.6 Violations

1.6.1 Any alleged violation of campaign rules must be reported to the Election Committee within 72 hours of observation of the offense. Any party who witnessed the violation may report violations.

1.6.2 Once a complaint has been filed, the Election Committee will review the violation at the next scheduled meeting. The candidate must be notified of any charges against him/her at least 24 hours before the time and date of his/her hearing.

1.6.4 Appeals of decisions made by the Election Committee must be made in writing to ASOIT within 24 hours of receiving the decision; ASOIT will pass it to the Student Affairs Office to be addressed in a timely manner.

1.6.5 The Election Committee may disqualify a candidate for any infraction of Institution policies, Student Conduct Code, or the rules and regulations contained herein.



1.6.6 Disqualification of a candidate shall be considered when a candidate has received three infractions or has violated, with willful intent, major Institution polices or has proven through his/her conduct a blatant disregard for the rules of the election and/or acted in such a manner that caused great harm to the student body.

1.7 Rules That Apply Once Elected

1.7.1 All officers elected under these rules and regulations shall shadow their equivalent ASOIT position holder from the end of elections until the end of spring term to ensure they are well prepared for the following year.

1.7.2 Once officially elected, all officers are required to attend all of the remaining General and Executive Meetings of the current spring term and must abide by the same attendance regulations as the current officers. Newly elected officers must schedule shadow hours with equivalent position during the first week after elections.

1.7.3 Each individual unexcused absence could be ruled an infraction by the Election Committee and ultimately lead to disqualification. In this event the vacant position would be open and a new officer would need to be appointed in the manner defined by the constitution.

1.7.4 New officers are required to attend all shadow hours unless a valid reason and advance notification is given to and approved by the current President and the Director of Campus Life. Notice shall also be given to equivalent position holder.

1.8 Enabling Clause

1.8.1 These bylaws will go into effect on April 4, 2014 with majority vote of the ASOIT Election Committee.