

Administrative Council

March 18th, 2015

Meeting Notes:

- Update on Faculty Senate Vote:
 - A. On 3/12, we met with the Ad Hoc committee again to discuss unclassified administrators positions on Faculty Senate—this time with the company of Erin Foley and Ron McCutcheon.
 - B. The committee is firm on keeping their recommendation on removing our representation.
 - C. Dan Peterson closed the meeting recognizing that perhaps this avenue of communication isn't working for us to successfully have a discussion about unclassified representation, and we're hoping he'll bring it up with SenEx.
- Also on 3/12, Erin and I presented the awards to the student and staff winners of Spirit Week.
- Communications came up, and many elements that were brought up were things that OT Connect can fix.
 - A. It was suggested that we get Executive Staff to directly talk to their directors to ask that they look, read, and contribute to Connect for updating the rest of the university on procedure changes, personnel changes, etc.
- We're due to review emeritus status nominees (Cheryl Meyers and Charlie Jones) for our next April meeting. I submitted a request to both of them for their one-page citation listing all their accomplishments, etc.
- We generated a Acronym Guide of what we could in campus lingo. We'll place it on MyOIT for internal use, and I've asked Matthias to go into the A-Z index on the website, and add the acronyms to the end of relevant titles that are on there.
- I also created "how to become a club advisor" page for the administrator handbook—Josie approved the text.
- We didn't get to discussing the use of our \$1000 budget for professional development options in the last meeting