



### Tenure Relinquishment Form

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Present Rank: \_\_\_\_\_

Department: \_\_\_\_\_

I understand the Oregon Institute of Technology Tenure Relinquishment Policy (OIT 20-033) and request that I be authorized to relinquish my tenure as follows:

1. I agree to relinquish my indefinite tenure on \_\_\_\_\_.  
(Date is to be no more than three years from the effective date of this request.)

2. My annual base salary will be increased by six percent during the period indicated below. Dates may not be retroactive.

Current salary: \$\_\_\_\_\_ Increase to: \$\_\_\_\_\_

Effective dates: \_\_\_\_\_ to \_\_\_\_\_

In addition, I will be eligible to receive, during the period this agreement is in effect, all across-the-board adjustments provided by the University and/or President for faculty with fully satisfactory service. I will also be eligible for consideration for merit adjustments authorized by the University and/or President in accordance with institutional policies.

3. I understand that this termination agreement does not include an offer of any future employment at Oregon Tech. Future appointments with Oregon Tech will be contingent upon department need and available budgetary resources subject to approval of the Provost and President.

4. A reference to this letter will be included in my Notice of Appointment for contract year 20\_\_\_\_-20\_\_\_\_\_.

5. This agreement may be varied or terminated in the event of program reduction or financial exigency.

6. The terms of this agreement constitute the entire agreement between Oregon Tech and myself. There are no other understandings, oral or written. Any amendments to this agreement must be in writing and signed by the President.

_____	_____
Applicant	Date
_____	_____
Department Chair	Date
_____	_____
Dean	Date
_____	_____
Provost	Date
_____	_____
President	Date

Office Use Only – to be completed by Human Resources
Eligibility, service, and salary data verified by:
_____
Signature
_____
Print Name
_____
Title
_____
Date
_____