How to log into Blackboard

### Double-click the Firefox, Chrome or Safari icon on your computer desktop



All of these browsers will work with Blackboard. Some of them automatically update every couple of months. When a browser update happens, it may not work 100% with Blackboard for a bit.

If one browser isn't working quite right, try one of the others. It is a good idea to have at least two of these installed on your computer so you can switch between them as needed. Please do NOT use Internet Explorer with Blackboard.

# There are two ways to log into Blackboard

The first way takes more steps, but you don't need to remember the website address.

#### From the Oregon Tech homepage, click "Login"



### Type your username and password and click the Login button.

| Oregon TECH &MyOIT  |   |
|---|---|
| : SECURE LOGIN  | :: LOGIN TO ACCESS  |
| Username 🛛  | ~ Campus Announcements  |
|   | ~ Course Registration   |
| Password (Forgot my password)   | ~ Email   |
|   | ~ DegreeWorks   |
|   | ~ Online Courses  |
| Login   | ~ Student Records/Account Summary   |
| aculty/Staff: Internal Login  |   |
| :: New Student?   | :: Not a Current Student?   |
| Your Oregon Tech account will not be created until you have registered for classes. | If you are unable to login because you have graduated or hav<br>not enrolled in over a year, the following resources may be                               |
| You may register:   |   |
| ~ Online using Web for Student<br>~ By Visiting the Registrar's Office.             | <ul> <li>Request Official Transcripts</li> <li>Re-Enroll at Oregon Tech</li> <li>Registration for Re-Enrolling Students</li> <li>Pay Your Bill</li> </ul> |

#### Enter your Username and Password

- Your exact **username** was emailed to you when you registered for an online class. Typically it is "firstname.lastname" (without the quotes)
- Your default **password** is Hootie then the last four digits of your Oregon Tech student ID number
- **Example**: Joe Student with a student number of 918065544 would type "joe.student" as his user name and Hootie5544 for his password
- You will be forced to change your password on your first login attempt.

#### Click the link labeled "Blackboard."

| Home Student Resources Technology Services Clubs   |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
| Oregon Tech Email<br>Check your campus email account   |  |  |
| File Manager<br>Access files in your Oregon Tech home directory                                  |  |  |
| Blackboard<br>Online classes   |  |  |
| Web for Student<br>Add/Drop classes, view grades and account balance                             |  |  |
| Course Schedules<br>Searchable list of classes   |  |  |
| CASHNet EFT/Credit Card Pay your bill online   |  |  |
| Provide Feedback<br>What do you or don't you like about MyOIT? What would you like to see added? |  |  |
|  |  |  |

The second way to login is to type the direct address to Blackboard, which is <u>http://online.oit.edu</u>, into the address field and press the Enter key on the keyboard.



# Type your username and password and click the Login button.

| Oregon TECH  |  |   |  |
|--|--|---|--|
| MY OIT WE Username<br>Password (Forgot my password)  | Alternate Login fo   | <u>r Non-Oregon Tech Users</u><br><u>S</u>        |  |
| <b>If you need assistance with your Blackboard Learn ID or password, please email helpdesk@oit.edu or call ITS Helpdesk at (541) 885-1470, Monday through Friday, 8 a.m. to 5 p.m. Pacific Time. The Helpdesk staff will need your first name, last name, and student ID (not your Social Security Number). Please specify that you are attempting to login to Blackboard Learn. IT MAINTENANCE</b> From time-to-time system software and Windows updates need to be loaded on the Blackboard Learn server. ITS will attempt to schedule system updates on Wednesday mornings between 4:00 a.m. and 5:00 a.m. Pacific Time to minimize the effects of any possible downtime for Blackboard Learn users. Faculty should avoid development and students should avoid test taking and assignment submission around this time frame. |  |   |  |
| Backboard (0.5.)<br>Backboard (0.5.)   | ackboard Inc. All Rights<br>Patent No. 7,493,396 and<br>tional Patents Pending | Accessibility information<br>Installation details |  |

#### Enter your Username and Password

- Your exact **username** was emailed to you when you registered for an online class. Typically it is "firstname.lastname" (without the quotes)
- Your default password is Hootie and then the last four digits of your Oregon Tech student ID number
- **Example**: Joe Student with a student number of 918065544 would type joe.student as his user name and Hootie5544 for his password

Links to your online classes will be listed if the term has started. Click the class name to open a class.

Please note: If the term hasn't started, your classes won't be listed yet. It will give an error message about not being enrolled in any classes. That message is normal. You will see this "no classes" message until the first day of the term.

## To log out, click the "Log out" link in the top right corner of the page

