OREGON INSTITUTE OF TECHNOLOGY
Faculty Administrator Meeting
2 p.m. Tuesday, October 21, 2014

ANNOUNCEMENTS AND COMMUNICATIONS

Information Technology Systems Update – President Maples
The wireless system upgrade to increase bandwidth has been fully implemented. The total cost of that project, excluding labor, was $350,000. The email server upgrades have been completed for a total cost of $135,000. Replacement servers have been ordered (12 for Klamath Falls and 4 for Wilsonville) and will be installed in November. The total cost of that project is $100,000. Network storage has been ordered and will also be installed in November, for a total cost of $20,000. Student lab computer upgrades were ordered for $40,000 and will be completed by the end of October. The server room HV/AC system will be installed over winter break, with a total cost of $20,000. The fire suppression system for the room will be installed shortly after the HV/AC system.

Document imaging knowledge software has been implemented for student affairs, athletics, admissions, and distance education, with financial aid to follow. The system improves electronic workflow across the university. ODSEDW data mining software will be installed to meet reporting requirements for various agencies.

An position in ITS has been posted and is expected to be filled by mid-November, this position will replace Carl Agrifoglio following his promotion to operating systems network analyst. The manager of user services position is posted and is expected to be filled by January with interim coverage being provided by a student employee. IT personnel had the opportunity to attend various trainings, with a total cost of $9,000.

Bren Raffaelly reported that the associate vice president and chief information officer (AVP/CIO) job description was updated and approved by President Maples. The position was publicized in September with applications and related materials due in October. The committee began the application review process and is planning to schedule interviews beginning in early November.

Question: What are the updates to the job description?

Answer: It was updated to capture the scope of the job for faculty, students and administration. The need for leadership within the department, management skills, and communication abilities was emphasized.

Q: Was the salary for the position changed?

A: The current salary is listed for $100,000 a year.

President Maples encouraged faculty to send comments and concerns regarding the job description to the AVP/CIO search committee for inclusion in the interview process.

President Maples detailed the email incident that occurred in early October that resulted in no loss of data. ITS is working to resolve the issue between the email and phone services. The spam filter delayed outgoing email in August. The filter was replaced and the outgoing spam filter will be updated in the future.

The establishment of a classroom technology center has been proposed to deal strictly with classroom technology and education. The center may generate another position in ITS.

Q: What is being done to improve communication between the Klamath Falls and Wilsonville campus?

A: The communication project is one that the new AVP/CIO will direct. The investment will be fairly significant to include all available options. It has been decided that more input from the AVO/CIO and both campuses was needed before proceeding with the project. ITS is encouraging faculty to inform them of specific requests as they are operating mostly in the dark as far as faculty requests.

Q: It seems like faculty provide a fair amount of input to ITS regarding various requests and that input is not received or addressed. Is there a better mechanism of communication to relay those needs and requests to ITS so that they are addressed?

A: The issue is that the faculty do indeed know what needs to occur, what needs to operate, what the end result of the improved ITS system should be. ITS must determine what system will give the desired results and to implement a system that meet the needs of the faculty and students. As technology continues to rapidly change and the university continues to explore new academic strategies we need to implement a system to meet those demands. The issue of communication will be a huge part of the new AVP/CIO position. The interview process will allow faculty to question the candidates on how they will address the issue of communication.

Cornett Hall Update – President Maples
President Maples gave a brief report on the Cornett Hall remodel. The initial meetings resulted in a proposal for a large-scale, higher-cost new ETM building and upgrade for Cornett Hall. However, due to changes in the governance structure, all capital projects must now be submitted to the HECC. The parameters for the evaluation of capital projects were also changed. A revised capital projects proposal for Oregon Tech was submitted to HECC. The Oregon Tech list ranks sixth overall and is currently waiting for sufficient funding. There will be opportunities for faculty, staff, and students to offer input into the design of the new facility and depending on the legislative decision, improvements could be seen as early as 2017, but possibly not until 2019.

Presidential Evaluation Process – President Maples
President Maples outlined the current evaluation process for university presidents, which is based on performance matrix and a self-evaluation. The Oregon University System Board of Higher Education meets with each president to discuss the matrix results and the self-evaluation, and then the chancellor provides the final evaluation.

The evaluation process will be revised under the Oregon Tech Board of Trustees to include input from the campuses, the community, the Oregon Tech Foundation, and others.

A detailed document describing the current process timeline as well as President Maples' evaluation and self-evaluation are available for viewing by logging onto MyOIT.

Oregon Tech Board of Trustees Update – Lita Colligan
Lita Colligan stated that a presentation outlining the roles and responsibilities of the Board of Trustees was posted on the governing board information webpage. To view the presentation, please visit http://www.oit.edu/strategic-partnerships/government-relations/governing-board-info-options.

The first ten members were confirmed in September while the final five expected to be confirmed on December 8. The board does not have governing authority until July 1, 2015, but will begin meeting in January for orientation and organization. Lita outlined some of the major differences between the current governing structure and board structure:
- The president will be evaluated by the board under a (potentially) different evaluation process.
- The faculty, student, and staff positions on the board will be full voting members of the board.
- The board will be working more closely with Oregon Tech faculty and staff.
- Members of three standing committees will be appointed by the board at their first meeting.

The orientation for the board will take place on January 20 and will include the executive members of the Faculty Senate. Aspects of the orientation will include 1) outlining the responsibilities of the board members as public officials 2) discussion on fiscal processes, and 3) the differences between governing and managing. A member of the Higher Education Coordinating Commission (HECC) will provide an overview of the evaluation process for board members as well.

The board will be responsible for creating their own agendas and deciding where to focus their time, but the primary focus for the board will be on monitoring the quality of education offered. The board will also be in charge of updating Oregon Tech By-Laws and Policies.

A search committee for the university board secretary is being led by Di Saunders. This position is expected to be filled by December.

Q: How much control will the board have over general policy and process change?

A: There is a lot of academic policy already in place at Oregon Tech. There will have to be decisions made as to what constitutes a board policy and what constitutes a university policy. In many cases the board will delegate the responsibility to make those decisions to the president. The board is an oversight entity rather than a management entity.

Q: The HECC appears to be more focused on analytic data regarding the university's performance. The faculty is currently more policy-driven than data-driven. Is there a mechanism under which the faculty will move to the more data-driven approach?

A: Data will be required to keep the board as a governing entity rather than a managing entity. The board will need that data to formulate questions rather than look at the individual programs. However, the provosts have recommended that the HECC use additional criteria in their evaluation of the schools outside of matrix data. Additionally, Oregon Tech is indeed somewhat data-driven already. The HECC will more than likely implement a requirement for funding allocation that Oregon Tech will need to provide data for. The new governance structure will allow for direct interaction between HECC and Oregon Tech.

A presentation on Oregon Tech accomplishments will be presented at the next meeting. The presentation will be posted on the faculty-administration webpage for viewing in the meantime.

Meeting adjourned: 3:07 pm

Respectfully submitted,

Marilyn Dyrud