

## OREGON INSTITUTE OF TECHNOLOGY

Faculty Administrator Meeting

2 p.m. Tuesday, June 2, 2015

### ANNOUNCEMENTS AND COMMUNICATIONS

#### *PEBB Presentation –*

Vicky Seger introduced representatives from the Public Employees Benefit Board (PEBB) that provided a presentation about Healthy Team, Healthy U, which is a worksite wellness program provided at no cost to employees. Teams go through a workbook every week and discuss different health topics. Completion of the healthy team program qualifies as an activity for the PEBB Health Engagement Model.

**Question:** Does level one have to be completed before moving to level two?

**Answer:** No. Teams can either skip level one entirely or sign up for level two during week 9 of the level one 12-week course.

**Q:** Does completion of level two count as two health actions?

**A:** Yes. Spouses as well.

#### *End of the Year Report – Robyn Cole*

Robyn Cole thanked everyone for their support during the 2014 school year. The first official Oregon Tech Board of Trustees meeting is scheduled for July 9 and the goal of Faculty Senate is to send quarterly reports to the board, including academic topics and faculty compensation issues.

Faculty feedback has been positive regarding disability services and IT issues.

Discussions are being held regarding collective bargaining.

Faculty Senate approved Charlie Jones for Professor Emeritus.

An ad hoc committee was established to review the faculty constitution, the charter and bylaws. Requested revisions were submitted to the Oregon Tech President's Council for review and approval.

Robyn Cole provided a brief update regarding additional Faculty Senate and committee charges:

- Recommendation regarding faculty tracks, but policies were not submitted this year.
- Process for assigning CIP codes for faculty departments.
- Process for mentoring faculty was established.
- RPT committee updated promotion policy to include scholarly activities in promotions.
- Faculty portfolios are submitted digitally.
- C- on transcripts from other institutions are now recognized as a C instead of a D.

- FCC committee submitted recommendations for next pay raise if possible.

Faculty Senate Elections for 2015-16 are underway.

### ***Board of Trustees – Sandra Fox***

Sandra Fox introduced herself as the secretary for the Oregon Tech Board of Trustees and outlined the transition to the board as the governing body for Oregon Tech. Everyone will have the option to attend the first meeting in-person or stream online. The previous meeting videos and materials will be available on the Oregon Tech website.

Progress has been made on the Code of Ethics, Conflict of Interest, and Categories of Authority. The board delegated authority to the President and established the expectations and value statement for the board members. Sandra requested that faculty and staff route questions for the board through her office.

**Q:** Will all issues and questions given to Sandra make it to the board?

**A:** No, questions will be vetted by executive staff first, and then sent to the board if deemed appropriate.

**Q:** Does the faculty member represent the interests of the faculty?

**A:** No, he was appointed for a faculty perspective but is an independent member on the board.

### ***ITS Update – Paul Rowan***

Paul Rowan reported that ITS downsized to two managers in hardware systems and software. New software being introduced includes Knowledge, Recruiter, and Fast. New equipment will be purchased for the college union and in Wilsonville, as well as throughout the campus, using coupon dollars.

Work is being done to better integrate Wilsonville and Klamath Falls. Jeff Hower in Wilsonville is now reporting to ITS in Klamath Falls.

**Q:** Is the ITS Advisory Council starting anytime soon?

**A:** Yes, this council will begin sometime in the fall.

### ***Budget – President Maples***

There is a proposal to add \$30 million to the state higher education budget of \$670 million for the next session. The schools in the system are planning to increase tuition 5% this year and 2% the following year and may potentially include increases for the high cost programs.

The board has reviewed the budget for next year, which is using \$2.5 million of reserves. Differential tuition and retention may help to reduce the amount of reserves that are currently included in the budget.

The track and soccer fields are on hold until further notice.

**Q:** What about Cornett Hall?

**A:** Cornett Hall is still on the list, but there are other groups lobbying for some of the capital project money.

**Q:** Is there any progress from University Development of increasing university support?

**A:** There is a plan to hire a major gifts officer to assist with increasing university support. Alumni donations account for 4.5% of the total budget, but faculty and staff support is below the intended goal. The university was just shy of reaching \$500,000 awarded in scholarship support this year.

Meeting adjourned: 3:02 pm

Respectfully submitted,

Marilyn Dyrud