

OREGON INSTITUTE OF TECHNOLOGY

Faculty Administrator Meeting

2 p.m. Tuesday, May 21, 2013

ANNOUNCEMENTS AND COMMUNICATIONS

Alumni and Student Awards Banquet- Erin Foley

Erin Foley strongly encouraged everyone to nominate students for a student award this year and continued with thanking those that have already submitted a nomination. The Alumni and Student Awards banquet is scheduled at 5:30pm on Friday, June 14. All faculty and staff are encouraged to attend.

University Development Update- Krista Darrah

In the last couple of months, there have been some changes in development. Robin Thompson, vice president of development and alumni relations, resigned in mid-March. The campus was also notified that Betzy Fry will no longer be with us after June 30. Development held a retreat in April, reviewed job responsibilities and began planning for the upcoming year.

President Maples appointed Krista Darrah the interim executive director for the Foundation. Krista will be in charge of the board relations, all communication with the foundation, and representing the different organizations. Krista will also remain as the accounting manager for the Oregon Tech Foundation.

Stephanie Hanson is in charge of the communication plan for the development office and will take over scholarship administration.

Lisa Shoults will remain the gift processor and will continue to report in the database management system.

Justin Parnell is now focusing on alumni relations, and his office will move to the Wilsonville campus.

Tracy Ricketts is the gift officer and responsible for donor relations.

Erik Jorgensen used to report to development but will now report to Mateo Aboy.

Krista reported that the foundation instituted a 5% administrative fee for gifts that come in the door. The fee began on January 1, 2013.

Governance Update- President Maples

President Maples expressed appreciation to everyone who sent feedback on the Strategic Plan update.

The small universities have offered amendments to the bill regarding independent boards. One of the suggested amendments is to place the Higher Education Coordination

Commission (HECC) in charge of program setting and the geographic location of various programs in the universities.

President Maples stated that discussions and decisions regarding the shared services piece is currently premature.

Additional information regarding independent boards and shared services will be distributed once it becomes available.

REPORTS

Faculty Senate - Dan Peterson

A faculty forum is scheduled on May 28 at 2pm in Mt. Mazama to discuss the Strategic Plan review. Faculty that would like to discuss the strategic plan is invited to attend.

At the last Faculty Senate meeting, a vote was taken regarding implementation of a pre-tenure review policy but the vote failed. Additional discussion regarding a pre-tenure review policy may occur at a later date.

Administrative Council - Shellie Wilson

Administrative Council completed the election process. The new council membership consists of the following:

Suzie Petersen – Chair
Bill Goloski – Secretary
Genevieve Predmore – FOAC Rep
Tony Richey – Faculty Senate Rep non – voting
Dan Ziriaux – Administrative Council Member
Abbie Allen – Portland Rep
Erin Foley – Rep for the President
William Proebstel – Senator, Faculty Senate
Erika Veth – Senator, Faculty Senate

Finance and Administration update- Mary Ann Zemke

MaryAnn Zemke reported that the Klamath Falls Campus underwent a system inspection and assessment of the two domestic water wells by Cascade Earth Sciences and State of Oregon officials. Oregon Tech is moving forward with the recommendations to include construction of a new metered connection to the city of Klamath Falls water system.

Facilities will be working on the following projects at the Klamath Falls campus this summer:

- Stair and sidewalk concrete repairs at the LRC, athletics, foundation, Semon, and Owens
- Learning Resources Center roof replacement
- College Union roof replacement

- Owens – expansion of classroom
- Student housing upgrades including the courtyard
- Several other smaller projects

The following projects will begin at the Wilsonville Campus:

- ADA door controllers
- Awning at the south entrance of the campus

The solar project will begin in June 2013 with an anticipated construction completion date of November 1, 2013.

Meeting adjourned: 2:30pm

Respectfully submitted,

Marilyn Dyrud
adp