

**FACULTY SENATE MINUTES**  
**November 2, 2010**

President Matt Schnackenberg called the meeting to order at 6:00 p.m. All senators or alternates were present except Mark Clark, Robin Schwartz and Jamie Zipay. A quorum was determined.

**Approval of Minutes**

There was a correction to the Provost's Report in the October minutes as follows:

- With regard to the semester conversion, the recommendation made to the Joint Board was not to go forward with the semester conversion.

The minutes of the October 5, 2010 meeting were then approved as amended.

**REPORT OF OFFICERS**

**Report of the President** – M. Schnackenberg –

- Senators were asked to name their alternates soon.
- Reminder that nominations for the Faculty IFS position are due by noon on Nov. 3rd; ballots will go out on Friday, Nov. 5<sup>th</sup>.
- Charges have been sent out to the Standing Committees.
- Matt and Jim Long traveled to Eugene to meet with the other schools' IFS presidents and vice presidents. Two State Board members visited OIT last week. Many of the same issues were discussed.
  - \* Retention of benefits with the pending budget cuts was discussed. Those at the meeting agreed that benefits and salaries need to continue to be combined. It would be unwise to allow legislators to separate the two and look at them separately.
  - \* Comment was made that compensation for sabbaticals might need to be increased.
  - \* Presidents and vice presidents agreed to work together to write an Op-Ed piece on the subject of tenure. Many schools are losing tenure-track positions that aren't being replaced. Online education and adjuncts are making up for the losses. This could be seen as an erosion of tenure.
  - \* University of Oregon would like to privatize, become a public corporation. Although there doesn't seem to be much chance of that, they are still very much trying to do so.
  - \* There is also discussion of increasing interaction between the Faculty Senates and the Interinstitutional Faculty Senate (IFS). At OIT, we've used IFS largely in a reporting role to inform the faculty of what is happening at, and with, the other institutions.

**Report of the Vice President** – J. Long – Provost Council met on Oct. 29<sup>th</sup>.

- Assessment
  - \* Currently the ISLO cycle is being evaluated with regards to changing the time-line of how the ISLOs are assessed. The Assessment Commission is considering moving from a 3-year to a 6-year cycle. Faculty are encouraged to speak up concerning the impact of any change on assessment reporting.
  - \* Nov. 4<sup>th</sup> there will be oral communication rubric training.
  - \* Nov. 18<sup>th</sup> there will be written communication rubric training.
  - \* Nov. 23<sup>rd</sup> there will be an ISLO Faculty Forum where changing the ISLO cycle will be discussed.
  - \* OIT is the state leader in assessment for the Oregon University System; everyone tends to look to OIT on how to do their assessment.

- Wilsonville is currently in the planning phase
  - \* Faculty need to give their input for programs that are immediately moving into the facility. Information needs to be given to Brad Burda, Charlie Jones, Larry Powers or Lita Colligan.
- Marketing
  - \* Gwendolyn Raubolt has been hired as the new marketing director.
  - \* Working on a long-term plan for branding and identity for OIT.
- Library
  - \* Website has been updated.
  - \* Geo Heat library – <http://geoheatlib.oit.edu>; trying to digitize all documentation related to Geo Heat.
  - \* Nov. 4<sup>th</sup> is the Shaw Historical Library Banquet that will feature Modoc historian Cheewa James.
  - \* Students are encouraged not to print power point slides to avoid clogging the print queues in the library.
- Academic Agreements
  - \* Marla Edge is the new Director of Academic Agreements and will be in charge of articulation agreements with community colleges.
- Registrar's Office
  - \* Enrollment is down 3% from last year; FTE is steady.
  - \* Digitizing all their documents.
  - \* Purchasing new degree audit and scheduler software.
  - \* Purchasing new reporting software.
- Portland Campus
  - \* ABET visit went well.
  - \* First ABET visit for REE will be on Friday, Nov. 5<sup>th</sup>.
  - \* STEPS grant development continues to move forward.
  - \* East campus gym renovation is complete.
  - \* Renewable Energy area internships are being developed based on the STEPS grant.
  - \* Associated with the STEPS grant, an industry consortium is being developed that will revolve around smart grid technologies, renewable energy engineering, electrical engineering, and embedded systems engineering.

Motion was made and seconded to allow the ASOIT representative to give their report at this time. Senators agreed to this request.

**REPORT OF THE ASOIT DELEGATE** – D. Helmricks – Jon Hall reported for Daniel Helmricks.

- 95% of the clubs attended the general meeting for clubs.
- Recent blood drive was successful with 95 units donated.
- Portland ASOIT representatives and students attended the Career Fair at OIT.

**REPORT OF THE PROVOST** – B. Burda –

- Working on programming for Wilsonville.
- 4<sup>th</sup> week numbers show that enrollment is down by about 3.6% in head count; 0.33% FTE.

**REPORT OF THE PRESIDENT'S COUNCIL DELEGATE** – M. Schnackenberg – No report.

## **REPORTS OF STANDING COMMITTEES**

**Faculty Rank Promotion and Tenure** – T. Fogarty – Have received four charges for the year and have met once.

- Propose an alternate non-tenure track.
- Develop a recommendation such that associate faculty may get salary raises if they were not promoted.
- Recommend a proposal that the Senate Charter be changed to include an annual presentation at Convocation on Tenure and Promotion. The RPT Committee will recommend that the Charter be changed to say that a meeting will be scheduled every year.
- Revise the continuing professional development statement of OIT-20-040, *Academic Rank and Promotion for Instructional Faculty Policy* to emphasize the candidate's responsibility to support their promotion efforts. The committee has language to bring to the next Senate meeting.

**Welfare Committee** – M. Marker – Have received charges. Committee has met and is currently doing research to decide how to proceed. Received four charges:

- Create an executive evaluation process and policy for the Provost and School Deans.
- Research and make recommendations to the Senate regarding inclusion of library faculty in awards and committee appointments.
- Look at amount of online courses that faculty are asked to teach and determine whether or not that might indicate a shortfall in staffing.
- Revise *Employment of Full-time Instructional Faculty Policy*, OIT-20-010, to clarify what committees should look like for new hires.

**Academic Standards** – J. Ballard – Committee has received their charge and is working on it. The charge is to develop standards for how often a particular class may be taught online versus onsite in order to provide sufficient onsite sections for the preferences of onsite students.

**Faculty Compensation** – Jim Long – Committee has not met yet. No report.

**REPORTS OF SPECIAL OR AD HOC COMMITTEES** – No reports.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – None.

**REPORT OF THE AOF REPRESENTATIVE** – T. Thompson –

- AOF representative attended the IFS state meeting in Ashland.
- AOF has concerns about IFS losing their voice with the Chancellor's Office because IFS meetings on the different campuses won't necessarily coincide with the State Board meetings to be held in Portland.
- AOF has a direct voice with the state legislature.
- Getting ready to have a membership drive.
- AOF voted to continue membership in PERS coalition.
- Concerns have been raised about how the different institutions will deal with any potential salary increases.

**REPORT OF THE IFS REPRESENTATIVE** – M. Clark – In Mark’s absence, Matt Schnackenberg presented the IFS report prepared by Mark.

- IFS met with SOU President Mary Cullinan, Provost James Klein, and VP for Finance Craig Morris to discuss the current state of SOU following budget cuts over the last four years. Enrollment is at an all-time high; budget cuts worked because the process was transparent, not secret. Also, students were largely supportive of furloughs as a way to demonstrate to the public the seriousness of budget cuts.
- OUS is projecting significant budget shortfalls at the smaller campuses and PSU for the next biennium.
- Report from Bob Turner, Chancellor’s Office, and Rosemary Powers, faculty member of the OUS Board, mentioned suggestions for increasing funding for educating rural Oregonians, the rejection of semester conversion, and the ongoing review of the mission statements of all OUS schools.
- Rosemary Powers asked for faculty input on how to support faculty other than increases in pay and benefits. Some ideas mentioned were:
  - \* Celebrations and public recognition of faculty accomplishments.
  - \* Facilitate sabbaticals and job exchanges in and out of state.
  - \* More equipment for the faculty such as computers.
  - \* Time allocation – quality of interactions with students.
- Discussion of the proposals to reorganize OUS.
- Discussion of ways that IFS and AOF could increase cooperation and share information.
- Discussion of development of performance measures to support OUS reorganization – see [http://www.ous.edu/state\\_board/bsplan.php](http://www.ous.edu/state_board/bsplan.php) for a draft of the four goals and seven metrics.
- To maximize the interaction with the Chancellor and OUS Board members, the decision was made to hold future IFS meetings at the same time as OUS Board meetings for the rest of this year.

**REPORT OF THE FOAC REPRESENTATIVE** – J. Long – No report.

**REPORT OF THE ADMINISTRATIVE COUNCIL DELEGATE** – T. Richey – Jeff Wiseman reported that the first meeting will be next week. On their agenda is a review of some policies; a survey will be going out to the administrative staff for their thoughts and feelings on campus conditions now.

**OPEN FLOOR PERIOD** – No report.

**ADJOURNMENT** – The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Hallie Neupert, Secretary

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