

## OREGON INSTITUTE OF TECHNOLOGY

Faculty Administrator Meeting  
2 p.m. Tuesday, January 28, 2014

### ANNOUNCEMENTS AND COMMUNICATIONS

#### *Governance Update- Brad Burda*

The results of the governance survey showed the majority of the 351 participants are in favor of Oregon Tech pursuing an independent board. Provost Burda explained that a fourth option is now being considered that would give each technical and regional university an independent governing board as well as a separate president's council. This option is one that the TRU university presidents are currently promoting.

Provost Burda reported the annual estimated costs associated with shared services and the independent governing board would not exceed \$2.2 million. The Oregon Tech Independent Governing Board would cost approximately \$250,000 to \$300,000 per year. The TRU Universities are hopeful that these expenses will be covered by the university system.

#### *Academic Leadership and Structure-*

The Academic Leadership and Structure Committee worked with faculty members to put together a proposed restructuring plan report. The report was presented to Provost Burda, after review by Faculty Senate and Academic Council. The committee recommended a new structure that describes the responsibilities of the dean, associate provost, director of distance education (now known as Oregon Tech Online Learning), department chairs, and the vice president for research. The Academic Leadership and Structure report is available on the provost's webpage for review. Some of the highlights of the model include 1) two dean model with increased authority and responsibility, 2) colleges would be university wide and include all primary campus locations, and 3) chairs would report to a dean.

**Q:** Has there been discussion of the financial risks associated with Southern Oregon University (SOU) looking at retrenchment and Eastern Oregon University (EOU) likely looking at something similar?

**A:** The finances of SOU and EOU will not affect Oregon Tech in the TRU model because each school would still have an individual board. Oregon Tech would therefore not be responsible for another school's operational debts, initiatives or academic programs.

**Q:** What are the timelines for the new governance structure?

**A:** The Oregon University System will remain until June 2015. The legislative session is attempting to change the timelines of when universities will receive approval for independent boards. There is some hope that we may know what our structure will be by the end of this legislative session. After we receive a decision, Oregon Tech would still have to go through the process of putting the structure in place and determining who our new board members may be.

**Q:** What are the timelines for the new academic leadership structure?

**A:** Provost Burda has asked for recommendations from those on the search committee for suggested names for the dean and the director of online learning and the search will begin once he has received input.

### ***Equipment Funds Update***

The provost's office completed a review process for academic equipment requests. Provost Burda reported that 40 requests were submitted and 18 of those requests were funded for a total amount of \$610,000.

**Q:** Is there a plan to secure funding for the 22 requests that were not funded so that everyone can be brought up to speed?

**A:** Provost Burda compared the previous year requests to this year, and there was no correlation between the two years. I believe we will receive different requests next year. At this time, no additional funding will be provided.

### ***Oregon Tech Foundation Update- Krista Darrah***

Krista Darrah and Tracy Ricketts provided an update regarding the purpose of the Oregon Tech Foundation and University Development. University Development is charged with providing financial support of Oregon Tech's mission by connecting donors, alumni, and friends with philanthropic opportunities at the university in partnership with the Oregon Tech Foundation (OTF). The Oregon Tech Foundation is a tax-exempt 501(c)(3) organization established as the charitable center for Oregon Institute of Technology whose sole purpose is to support the mission of Oregon Tech. The representatives of University Development include the following:

Chris Maples, President

Krista Darrah, Executive Director of the Oregon Tech Foundation

Tracy Ricketts, Director of Development

Stephanie Hanson, Donor Relations and Communications Manager

Justin Parnell, Alumni Relations Manager

Lisa Shoults, Database Manager, OTF Funded

McKenna Pyeatt, Gift Officer

The steps of securing a charitable contribution may involve identifying prospects, building relationships, submitting proposals and sending appeals. When gifts are received, they are submitted to the foundation, an acknowledgment letter is sent, and members of development handle reporting, asset management, and compliance.

The top priorities of the foundation are to increase net assets to \$25 million by 2017 and \$100 million by 2032; the foundation currently has approximately \$21 million in net assets. Another priority is to eliminate debt, such as the loan the foundation took out when the Martha Anne Dow Center for Health Professions was being constructed. The foundation received pledges to pay for the loan, but those pledges have since been delayed due to the recession. The goals for this year are to raise \$1,112,000 by focusing on those most likely to give, building partnerships, developing and implementing a planned giving strategy, and to increase the alumni giving rate.

For FY2014, University Development has raised \$716,862 from 848 donors with about \$60,000 of that coming from alumni.

**Q:** What do the members of the board of directors do?

**A:** There is a lot of diversity in what the directors do but they are mostly out identifying industry connections, talking, and advocating for the university.

**Q.** Is development interested in a departmental wish list?

**A.** Absolutely, if your department has a list please submit it so that we can look for donors that may be interested.

**Q.** How do you define a percentage of alumni donors?

**A.** We track our contactable alumni in a database that is managed by Lisa. There are approximately 17,350 alumni members currently in our database. We are hoping to increase alumni giving to 5% by FY2019.

**Q.** What is President Maples' role in the foundation and what does he do?

**A.** We meet with President Maples to connect needs, wishes, and priorities that he has discussed with Executive Staff. President Maples is an active member of our team and he is connecting with potential high level donors that are expecting to meet with the President.

### ***General Education Review Task Force Update***

CJ Riley reported that the taskforce is meeting regularly. Two faculty and staff general education review forums were held in Klamath Falls and one in Wilsonville. The taskforce received a substantial amount of feedback at the forums and is in the process of consolidating that feedback. The task force is in the process of forming subcommittees and is looking for members to participate in stake holder input, articulation and transfer, documentation, accreditation of program requirements, broadcasting and marketing, outcomes and assessment, and structures and processes. These committees will be vital in the review of Oregon Tech's overall general education requirements.

Meeting adjourned: 2:52 p.m.

Respectfully submitted,

Marilyn Dyrud  
adp