***Sample Agenda***

**Student Programs Executive Council (SPEC) Meeting**

**October 15, 2012, 5:00pm – 7:00pm**

1. Welcome to 2012-2013!
2. Roles/Responsibilities of Student Programs Directors
3. Purpose of SPEC – Communication, Cooperation, Collaboration
4. Calendar/events for this year – what’s already on the schedule?
5. Challenges/concerns for your roles?
6. Winter Formal? Collaboration on large campus events…