



Dear Parents,

Your student is currently enrolled in a course that offers the opportunity to receive high school credit as well as college credit in a partnership with Oregon Institute of Technology (Oregon Tech). Within in this dual credit agreement there are few items of great importance; cost, benefit and expectations.

- Dual Credit course through Oregon Tech are currently priced at \$25 per credit. Most of our courses are 4 credits or \$100. Dual Credit courses are steeply discounted from standard tuition and exempt from all other university fees.
- Dual Credit courses fulfill high school requirements as well as offer a jump start on college coursework. Dual Credit students have access to most Oregon Tech resources, most importantly our vast library network.
- Dual Credit courses maintain the college level rigor and outcomes as courses offered on the college campus, with this in mind it is vital that you and your student discuss existing obligations and priorities before requesting college credit.

If you and your student are interested in pursuing Dual Credit in this course, please let your teacher know. Once your student is added to the roster, they will need to complete an Oregon Tech non-admit application and submit tuition payments. This can be done anywhere with internet access but is optimized for computers rather than mobile devices. Oregon Tech will register each student into their selected college courses and send confirmation of registration and payment instructions directly to you and your student, please remind your student that checking their email (Oregon Tech and personal) is pivotal piece of college coursework and they risk missing important deadlines if they do not check regularly.

Oregon Tech Dual Credit Deadlines

January 22<sup>nd</sup> – April 4<sup>th</sup>

April 4<sup>th</sup>

April 13<sup>th</sup>

Winter term applications available

Applications due

Tuition payments due

Please feel free to contact the Office of Academic Agreements if you have any questions. We are looking forward to working with you and your student on their academic journey.

Sincerely,

A handwritten signature in blue ink, appearing to read "Carleen Drago Starr".

Carleen Drago Starr  
[carleen.drago@oit.edu](mailto:carleen.drago@oit.edu)

503.821.1297

Academic Partnership Coordinator  
Wilsonville, OR

A handwritten signature in blue ink, appearing to read "Grace Rusth".

Grace Rusth  
[grace.rusth@oit.edu](mailto:grace.rusth@oit.edu)

541.885.1844

Academic Partnership Coordinator  
Klamath Falls, OR

For more information on the Oregon Tech Dual Credit Program please see [www.oit.edu/ACP](http://www.oit.edu/ACP)

Return to Oregon Tech Academic Agreements by April 13, 2018

I, \_\_\_\_\_, consent that my child, \_\_\_\_\_, can participate in Dual Credit courses with \_\_\_\_\_ High School and Oregon Tech. I understand that Dual Credit courses are currently assessed tuition at \$25 per credit hour and agree to any and all charges assessed to my students Oregon Tech account. Further, I understand that any unpaid tuition will be assessed late fees (\$99) and interest (1% per month on any balance due over 30 day) if the balance is not paid by the posted deadline for each term.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Current Business Affairs Deadlines

Fall 2017

Oct 7 – Tuition due

Winter 2018

Jan 20 – Tuition due

Spring 2018

Apr 13 – Tuition due