Oregon TECH Klamath Falls



Campus Safety

541.885.1111 Cornett Hall 231

Vehicle Regulations & Parking Information 2017-2018 www.oit.edu/parking

Vehicle Regulations 2017-18

- All faculty, staff, and students of Oregon Tech are required to be knowledgeable of and abide by the traffic regulations listed in this brochure.
- All persons parking on campus must register their vehicle with Oregon Tech, properly display a University parking permit, and park in the appropriate area and in an appropriate manner.
- In addition to the regulations listed in this brochure, all motor vehicle laws of the State of Oregon and ordinances of the City of Klamath Falls are applicable to the campus of Oregon Tech.
- Oregon Tech assumes no liability for personal injuries or for the care and/or protection of any vehicle or its contents while the vehicle is operated or parked on campus.

Definitions

"Automobile" includes all motor vehicles (i.e. cars, pickup trucks, vans, recreational vehicles, buses, etc.) excluding motorcycles.

"Bicycle" means any vehicle with two wheels tandem, handlebars for steering, a saddle seat, and pedals by which it is propelled solely by human power.

"Compact Vehicle" is any vehicle no more than 66" wide and 174" long.

"Emergency Vehicles" are vehicles operated by the Oregon Tech Campus Safety Department, fire departments, law enforcement agencies or other first-responder services for the protection and preservation of life and property.

"Hanging Permit" is a parking permit designed to be hung from the support post of the rearview mirror.

- "Motorcycle" means any motor vehicle designed to travel on not more than three wheels.
- "Motor Vehicle" includes all motor-driven vehicles, including automobiles and motorcycles.
- "Park" means to stop a vehicle (even if a person is in attendance) on a public way, in a parking lot or in a parking space.

"Service Vendor Permit" is a special permit issued to contractors, vendors, and volunteers performing work on campus. These permits are issued free of charge to qualified individuals and are available only through Facilities or Campus Safety. "Service Vehicle" is any vehicle owned by Oregon Tech or another service agency, the exterior of which is visibly marked with an organizational name or logo that is used to provide a service to Oregon Tech.

"Skate" means any apparatus consisting of a shoe mounted on wheels that is used to glide over sidewalks or other surfaces.

"Skateboard" means any apparatus consisting of a footrest mounted on wheels that is used to glide over sidewalks or other surfaces. This definition also defines Longboards for the purposes of clarity.

"Segway" means a two-wheel, self-balancing, battery-powered electrical vehicle. A "Hover Board" means a board used for personal transportation. Hover Boards are generally depicted as resembling a skateboard that transports individuals much like a Segway.

- "Visitor" is any person who is an Oregon Tech guest but is not officially affiliated with Oregon Tech.
- "Firearm" means a weapon, by whatever name known, which is designed to expel a projectile by the action of powder. For this definition process and university-controlled property, it also includes tasers, stun-guns, pepper spray emitters and high-powered pellet guns.

"Ammunition" means a supply or quantity of bullets, shells, projectiles shot or rounds used in firearms.

Prohibited Parking Practices at Oregon Tech

- Backing into parking spaces is prohibited. Head in parking only. (Motorcycle parking on campus is exempt from this requirement. Backing into parking spaces is permitted for motorcycles.)
- Parking a vehicle with a current Oregon Tech parking permit in a designated "Visitor" parking space is prohibited. Visitor parking is defined as parking for persons not affiliated with Oregon Tech.
- Parking on campus with an ADA permit without an accompanying current Oregon Tech parking permit is prohibited. All vehicles parked on campus must display a current Oregon Tech parking permit when parking on campus.
- A charging vehicle can only be parked at the charging location by the Information Center for 4 hours. If it is parked for more time than allotted, the vehicle can be cited and/or towed from campus.



Registering your Vehicle with Oregon Tech

- A vehicle is any motored transportation device requiring a state or city license to operate on public roadways.
- (2) Vehicles must be registered when driven onto campus and parked therein. It is recommended that parking permits be purchased during fee payment times at the beginning of each term. Changes to vehicle information after initial registration must be reported to the Cashier's Office immediately.
- (3) Vehicles must have a current Oregon Tech hanging permit properly displayed. Hanging permits must be hung from the rear view mirror of the vehicle with the permit numbers facing forward and fully visible from the front of the vehicle. Hanging permits may be displayed only within vehicles registered to the given hanging permit.
- (4) Double registration (registering the same vehicle under different parking permits) is prohibited.
- (5) Individuals may purchase one (and only one) permit per valid registration period. For the convenience of those who may be driving a different vehicle from time to time, up to three vehicles may be registered to a single hanging permit for an additional fee. The hanging permit must be properly displayed on the registered vehicle parked on campus.
- (6) Replacement permits for lost or stolen permits may be purchased from the Cashier's Office in Snell Hall for \$10.00. Submission of permit number evidence from the original permit and/or a submitted report to the Oregon Tech Campus Safety Office in reference to a lost or stolen parking permit will be necessary for this transaction.
- (7) Registration may be rescinded and removal of the permit required for the following violations:
 - a. Failure to comply with traffic regulations or to the rulings of the Traffic Commission.
 - b. Failure to pay fines as assessed by the Traffic Commission.
 - c. Use of a permit on an unregistered vehicle or by an unauthorized person.
 - d. Providing false or inaccurate vehicle registration information.

- e. Termination of student enrollment or employment.
- f. Expiration of the permit period.

Purchasing Your Parking Permit

On-line vehicle registration and purchase is currently available for the 2017/18 academic year. Visit the Oregon Tech website and log into "MYOIT". Click on "Web for Faculty/Employee" or "Web for Student" and you will see an entry for "Purchase Parking Permit". Once you click on that heading, you will be filling in a series of prompts to purchase your permit. You can even select a Payroll Deduction as prompted if you are a faculty or staff member. The permit will be charged to your account. After completing the registration information on-line, your permit is available for pick up the same day as purchase by stopping by the Cashier's window in Shell Hall. Permits not picked up by faculty or staff members the morning after the permit is filled will be sent to your listed mailstop.

Please be sure to view the on-line vehicle regulation information PDF under Campus Safety or go here: www.oit.edu/parking.

Parking Permits and Fees

During the 2016/17 academic year, the Oregon Tech campus changed our once partitioned parking to a universal-type parking designation. No longer are the parking locations partitioned for residents only or day use permit holders only. All valid parking spaces and locations are open to anyone with a valid and current Oregon Tech parking permit. All ADA, time-limited visitor and patient parking for Dental Hygiene and the Integrated Student Health Center parking along with the President's special guest parking, faculty, staff and administrator award winner parking spaces and locations will be exempt from the universal parking standard.

With all of these changes this past academic year, there is still a need to prepare for winter months and the subsequent snow removal season. With this in mind and starting this academic year (September of

Smoking substances of any kind is prohibited on campus by Oregon Tech policy. Oregon TECH Thank You

for keeping our campus Tobacco-Free & Smoke-Free. 2017), the main parking lots have been reassigned as Lots A, and B. Lot C is no longer included in a lot designation. All parking locations on campus will be designated 24/7 parking. The exceptions will be Lot B and all parking rows facing Campus Drive in Lots A and B collectively. Lot B will have restrictions for parking administered from November 01 through April 01 of each year for snow removal. Lot B will allow for uninterrupted snow removal during the designated time restriction. Any vehicle found parked in Lot B after 2am and before 6am during the given restricted winter months will be subject to parking citations and possibly towing along with all applicable towing fees. Please refer to the parking map on the last page of this pamphlet for a further visual description. If you have any questions about this latest winter parking amendment, please contact Campus Safety at 541.885.1111.

- (1) Current Oregon Tech parking permits are required and must be displayed at all locations on campus.
- (2) Faculty and Staff: Permits will be issued for a fee of \$172.00 per year or \$86.00 per term. Faculty and staff with permits can park in ADA parking spaces as long as there is an accompanying Americans with Disabilities Act (ADA) placard issued through the Department of Motor Vehicles (DMV) or a temporary ADA permit issued through Oregon Tech's Cashier's Office or the Campus Safety Office.

Reduced Fees: Certain SEIU staff may be eligible for reduced fees. Contact the Human Resources office for further details.

- (3) Students: Permits will be issued for a fee of \$109.00 per year or \$54.50 per term. Students with permits can park in ADA parking spaces as long as there is an accompanying Americans with Disabilities Act (ADA) placard issued through the Department of Motor Vehicles (DMV) or a temporary ADA permit issued through Oregon Tech's Integrated Student Health Center.
- (4) Motorcycles must have a current Oregon Tech-issued parking strip to park on campus. Parking strip permits are available through the Cashier's Office in Snell Hall. A fee of \$172.00 per year and \$86.00 per term applies to Motorcycle permits for Faculty and Staff. Residents and off campus students can purchase motorcycle permits for \$109.00 per year or \$54.50 per term. A motorcycle can be added as an extra vehicle on a Hanging Permit registration with a \$10.00 fee (can add two more vehicles including 2 motorcycles for a total of 3 vehicles under one hanging permit). A motorcycle parking strip permit will be issued in conjunction with a hanging permit if the motorcycle is the 2nd or 3rd vehicle.
- (5) It is recommended that bicycles be registered through the City of Klamath Falls. To register a bicycle with the City of Klamath Falls, call the Klamath Falls Police Department at (541) 883-5336. An Oregon Tech parking permit is not required for a bicycle. Bicycles are to be parked or stored in bike racks located at different areas around the Oregon Tech campus. For resident students, bicycles can be stored in the provided bike racks around the housing facilities. Bicycles should have security locks placed through the bicycle and the bike rack to prevent theft. Bicycles are to be ridden on the sidewalks. When proceeding to a given bike rack so the rider. If the rider wishes to ride the bicycle to a given bike rack on campus, the bicycle must travel no more than 1.5 miles per hour the equivalent of a pedestrian's walking speed.
- (6) Special permits may be issued under the following circumstances:
 - a. Applications for a student temporary disabled permit must be submitted to the Integrated Student Health Center. After approval, the Student Health Center will issue a temporary disabled permit. Employee temporary disabled parking permits will be issued by the Cashier's Office or the Campus Safety Office. Persons displaying either a state ADA placard or an Oregon Tech Integrated Student Health Center-issued temporary disabled permit are authorized to park in any valid parking space on campus in addition to parking in designated ADA spaces with an accompanying valid Oregon Tech parking permit.
 - b. Temporary parking permits are issued by Campus Safety at the Information Booth on Campus Drive. Students, faculty, and staff members are able to obtain temporary parking permits for up to 3 days per term at no charge. Temporary parking permits are official documents and may not be modified or altered in any way.
 - c. Visitor permits are issued at the Information Booth on Campus Drive. They must be displayed as

indicated on the permit. A visitor is any person not affiliated with Oregon Tech. A visitor is not defined as a student, faculty or staff member visiting the campus after a school or work schedule has begun or concluded. Oregon Tech-affiliated persons must park in designated locations that require a purchased term or annual permit to park.

- d. Special guest permits will be issued by Campus Safety.
- (7) Service Vendor parking permits may be issued by Facilities Services or Campus Safety for contractors, media personnel, and vendors performing work on campus.
- (8) Up to three (3) vehicles can be registered to a single hanging Day Use or Resident parking permit for an additional fee of \$10.00. This is with the exception that only one registered vehicle for the given permit is parked on campus at one time. Motorcycles can be registered as 2nd or 3rd vehicles with an accompanying motorcycle parking permit strip.
- (9) Replacement permits: The replacement fee of \$10.00 will be assessed for a replacement permit. Possession of a lost or stolen permit may be grounds for criminal charges and/or University disciplinary action. This could result in revocation of parking privileges along with criminal prosecution. Motorcycle parking strips have a replacement fee of \$5.00.
- (10) Parking permits are issued for the academic year or school term. Refunds will be limited to the 10day return policy. In this case, a parking permit must be removed from the vehicle within this time frame and returned to the Cashier's Office. No other refunds will be given if a return of a parking permit is attempted after 10 days of the purchase date of the given parking permit.
- (11) Parking permits are considered University records. And as such, permits may not be falsified, misused, forged, modified or altered in any way. Persons owning vehicles that in any way display a forged or altered permit are subject to fines, criminal proceedings and/or discipline by the University and/or law enforcement agency.

Driving on Campus

- (1) Any operator of a motor vehicle or bicycle while driving on campus must comply and abide by the traffic laws and ordinances of the State of Oregon and the City of Klamath Falls. Operators of vehicles must also abide by regulations governing motor vehicles and bicycles while on campus.
- (2) Maximum speeds for operating vehicles are posted and must be obeyed at all times. Drivers must adhere to all posted signage on campus.
- (3) Vehicles leaving service roads and parking aisles must yield to vehicles operated on access roads. These vehicles must -in turn- yield to main roads which include Campus Circle. Any vehicles operated on any road must yield to pedestrian traffic.
- (4) Driving any vehicle on sidewalks, lawns, landscape areas or any area not designated or designed for driving is prohibited. Exceptions: Contractor and Facilities/Grounds and/or Campus Safety personnel access to given work sites, patrol areas by modified electric vehicle and/or on campus emergency locations.
- (5) Cases involving destruction of state property resulting from the use of a motor vehicle or bicycle shall be automatically referred to the Business Office for collection of damages in addition to a customary fine.
- (6) Visitors to campus must abide by all posted regulations while driving on campus.

Parking on Campus

- (1) Any operator of a motor vehicle or bicycle –while parking on campus- must comply with the traffic laws and ordinances of the State of Oregon and the City of Klamath Falls. Operators must also abide by regulations governing motor vehicles and bicycles on campus. A "parked vehicle" refers to any vehicle which is stopped with or without a driver in attendance. The responsibility of finding a valid and legitimate parking space on campus **rests with the vehicle's operator.** Lack of parking spaces is not a valid excuse for violating any University parking regulation.
- (2) Areas designated for parking are indicated on the campus traffic/parking map provided in this pamphlet. Please pay special attention to the designated locations of ADA, Visitor, Student Health Center and Dental Client parking and their given restrictions/qualifications for parking.
- (3) Zones designated as special service are restricted to loading/unloading and for repair services. Loading zones are for the specific use of loading and unloading only. These loading zones are limited to 15 minutes.
- (4) Vehicles shall be parked on campus only in areas designated for parking. Parking of vehicles on any road, driveway, fire lane, building entrance way, pedestrian lane and landscaped area is prohibited. All vehicles must be parked between valid parking space lines. In the case of a gravel parking lot (Lot F-2), vehicles must be parked within the parking medians in a head–in parking position.
- (5) Parking with front wheels adjacent to the curb (head in parking) is required where angle or right-angle parking spaces are provided. Parallel parking is required where parallel spaces are provided and is permissible in service zones for the purposes of loading and unloading. Parallel parking is also required in some ADA parking locations on campus. Back-in parking is prohibited except in loading zones.
- (6) When need has been established, a reserved parking space may be authorized by the Traffic Commission within a parking area. No other vehicle may be parked in this authorized space at any time.
- (7) Bicycles must be parked in a bike rack. Parking of a bicycle in any building is prohibited except for bicycles rented from the Outdoor Program. The OP bicycles are parked on site on the 2nd floor of the College Union building in the given OP space. For resident students bicycles can be

stored in the provided bike racks in the Quad location at the Residence Hall building and at each Village building. Bicycles should have security locks placed through the bicycle and the bike rack to prevent theft. Bicycles are not to be ridden on the sidewalks. When proceeding to a given bike rack on campus and using the sidewalks to do so, it is required that bicycles be "walked" to the bike racks by the rider.

(8) Open parking (that is parking without an Oregon Tech parking permit) is permissible in designated faculty, staff, student and visitor parking areas between 10pm and 6am and weekends. Exceptions to this permission would be reserved, service area, fire lanes, limited parking zones and ADA parking locations on campus.

Permits are still required to park and parking regulations still apply during regular hours of break periods between academic terms.

- (9) Vehicle maintenance is prohibited in any area on campus. A vehicle considered disabled on campus by the driver should contact Campus Safety as soon as possible. Any vehicle left on campus for 7 days or more without contact with Campus Safety or other Oregon Tech officials could be considered abandoned and subject to tow (see Penalties for Offenses #16).
- (10) Visitors with visitor or temporary permits may park in any valid parking space on campus defined as Visitor or Universal parking. Parking must be head-in and within valid parking space lines. Visitors may also park in designated "Visitor Only" time-limited parking spaces without a permit if the time limitation is not surpassed.
- (11) Persons are prohibited from living in vehicles of any kind on University property. This policy is in no way intended to restrict visitors, parents and/or special event participants from short term overnight





stays in campers, motor homes, etc. However, all such guests must check in with Campus Safety and comply with all safety regulations.

- (12) The owner per Department of Motor Vehicles (DMV) registration or primary driver of any vehicle parked on campus is responsible for any citations issued to the vehicle. It is the responsibility of the registered owner to notify Parking Services if the vehicle is stolen or sold to another party. Oregon Tech reserves the right to hold permit owners responsible for citations issued to any vehicle displaying or registered to their permit regardless of who is driving the vehicle. When it is determined that an Oregon Tech employee or student has the same address or last name as the legal owner of a vehicle with outstanding citations, a review will be performed to determine who is the responsible party. Based on the information obtained from Oregon Tech and DMV records, the employee or student may be held responsible for those citations rather than the legal owner of the vehicle.
- (13) Parking spaces designated as compact may only be used by permitted vehicles that do not exceed 66" wide and 174" long.
- (14) Motorcycles with parking strip permits are permitted to park in designated single vehicle parking spaces. There is also parking available on campus for motorcycle parking only. This allows for group parking of motorcycles in one convenient location. Motorcycles are also permitted to back into parking spaces on campus as a safety exemption. Double parking of motorcycles in single parking spaces is not recommended.
- (15) Patrol and Parking personnel recommend removing anything that will obstruct current permit displayed in full. This includes leis, charms and other hanging permits. The only exception to this recommendation is displaying a current Oregon Tech hanging permit along with an official state DMV ADA placard or Oregon Tech-issued temporary disabled permit. The Oregon Tech permit will be displayed in front of (closest to the inside of the windshield) the ADA or temporary disabled permit while the vehicle is parked on the Oregon Tech campus. Any obstructions restricting total view of the displayed permit may result in a parking fine.
- (16) Oregon Tech discourages the campus community from leaving pets and animals in vehicles unattended. The Campus Safety Patrol and Parking personnel have no choice but to notify the Klamath County Animal Control office if they witness an animal left unattended in a vehicle that is perceived to be in distress. Fines could be issued to the driver and/or animal owner if Klamath County Animal Control personnel arrive on campus and confirm a an animal is in distress.
- (17) Skateboards, longboards, hover boards, and Segways are prohibited from being ridden on campus grounds. This includes sidewalks, roadways and parking lots.
- (18) Motorized mopeds and scooters of any kind –no matter what engine type or size- are to be parked in the motorcycle parking areas. Designated motorcycle only parking areas are provided around campus in parking lots A,F-1,K, and M. Traditional style bicycles that are assisted by an electric motor are the exception on campus grounds and are permitted to be parked in traditional bike racks at all campus locations. Although electric bicycles are permitted to be parked in traditional bike racks on campus, they are not to be ridden on sidewalks for any reason while being operated by electrical power. Electric mopeds and some scooters do not need to be licensed in the state of Oregon. For these exceptions only, the non-required licensed vehicles will not need an Oregon Tech parking permit to park in the motorcycle parking location on campus.



Oregon Tech is a Blue Zones® employer.

The Blue Zones® project creates environments that nudge people toward healthier choices every day. Anyone can park in the designated spaces. All other parking rules and regulations continue to apply to the Blue Zones® spaces.

Penalties for Offenses

- (1) Current Oregon Tech Permit Not Displayed \$25
- (2) Improper Display of Permit \$25
- (3) Backed into a Parking Space \$25
- (4) Using a Hanging Permit in an Unregistered Vehicle \$60
- (5) No Parking Zone \$25
- (6) Other Parking Offenses -\$25/35
- (7) Driving a Motor Vehicle or Bicycle in a Non-Designated Area -\$35 + cost of repairs
- (8) Bicycle Parked in Non-Designated area -\$25
- (9) Parking or Blocking a Designated ADA parking space -\$55 Blocking, \$195 for 1st Offense Parking, \$455 thereafter by Authority of Oregon Revised Statute (ORS) 811.615 (5)
- (10) Moving violations including such offenses as Reckless Driving, Driving While Intoxicated, Speeding, Driving the Wrong Way, Disobeying a Traffic Control Device (running stop signs etc.), Excessive Noise and other offenses not otherwise specified herein are a violation of the State of Oregon motor vehicle laws and are punishable upon conviction. In accordance with Oregon State law, Campus violators will be fined \$35.00. Violations referred to the City of Klamath Falls revert to city bails and fines.
- (11) Habitual Offenders are fined \$60.00 in addition to the original citation fine for the offense(s) on their latest citation. Habitual Offenders are defined as individuals who are responsible for three or more separate offenses/citations in an academic year. The \$60.00 fine –in addition to the offense fine on the given citation- is imposed for the third conviction and each conviction thereafter during the current academic year. Anyone who receives a parking citation from Oregon Tech Parking Services has the right to appeal the fine to Parking Services. Please refer to the Campus Safety Website at www.oit.edu/faculty-staff/campus-safety. Click on "Parking Services" and then "Citation Appeal Form". Follow the instructions on this form to submit your citation appeal.

Payment of Citations

- (1) Citations unpaid after 5 business days from the date of issue shall be considered delinquent and subject to a \$20.00 additional fine for FAILURE TO ANSWER A CITATION AS DIRECTED. If the citation remains unpaid after a collection letter is sent, an additional \$20.00 fine will be levied for FAILURE TO RESPOND TO A LETTER. All questions pertaining to this subject matter should be directed to the Parking Division of Campus Safety @ 541.885.1551.
- (2) Excessive citations may result in revocation of a parking permit by the Traffic Commission. A student violator may be referred to the Vice President of Student Affairs. A faculty or staff member may be referred to the Vice President of Finance and Administration.
- (3) Payment of fines will be required prior to appeal of the citation. Appeals are sanctioned by the Traffic Commission and processed by the Traffic Commission.
- (4) Any student who fails to pay the Cashier's Office for a traffic citation will have the fine added to their account balance or deducted from their payroll account. A written notice for failure to pay fines will be sent out before this action is taken.
- (5) Any faculty or staff member who fails to pay the Cashier's Office for a traffic citation may have the fine deducted from their payroll check. A written notice for failure to pay fines will be sent out before this action is taken.
- (6) A vehicle may be towed off campus and impounded and the owner subjected to towing and storage fees in addition to penalties under the following circumstances:

- a. A vehicle is causing imminent danger to people or college property.
- b. A vehicle that has been left parked or standing in an area not normally used for vehicular traffic including parking on sidewalks lawn or landscaped areas.
- c. A vehicle is considered abandoned for at least seven (7) days.
- d. A vehicle is parked for more than 4 hours in the charging station actively charging their electric vehicle.
- (7) Booting. A vehicle may be "booted" and the owner responsible for immediately paying all accrued fines in the following circumstances:
 - a. A vehicle has a parking permit and has been issued five (5) or more citations within the current academic year.
 - b. A vehicle does not have a parking permit and has been issued three (3) or more citations within the current academic year.

Oregon Tech Campus Safety Patrol and Parking Services will have the ability to place a booting device on a vehicle in violation of the mentioned violations above. The responding officer will confirm all violation and fines with the Parking Services officer or the Cashier's Office before a boot is placed on a violating vehicle. When confirmed, the responding officer will boot the vehicle in violation and leave information on the vehicle's windshield advising of the booting and why it was placed. The violator will be given instructions on paying all fines at the Cashier's Office in Snell Hall before the boot is removed from the vehicle. The Cashier's Office will provide the violator with a receipt of full payment for parking fines that will be given to the responding officer. Upon confirming the receipt of full payment of fines from the violator, the officer will remove the boot from the violator's vehicle.

Enforcement of Penalties

Citations will be issued after the first week of classes each term. An individual who is cited for violation of a traffic/parking regulation shall (within the time provided on the citation):

- (1) Pay the amount prescribed on the citation.
- (2) Request a hearing before the Traffic Commission. The individual still must pay the amount prescribed on the citation before filing an appeal. The Traffic Commission will review that matter and its decision therein will be final. Appealing to the Traffic Commission waives the right to appear before the Circuit or Municipal courts of Klamath Falls. Failure to appear before the Traffic Commission on the assigned hearing date (unless prior arrangements have been made) will result in an automatic guilty decision by the Traffic Commission and the individual will have no further recourse for appealing the given citation (it should already be paid in full before being appealed).

Appeals to citations may be made on line via the Oregon Tech website homepage. A Campus Safety Parking Services Representative can provide directions for accessing the appeals form (541.885.1551). Any person refusing to appear before the Traffic Commission or failing to pay their fine may be cited into Circuit or Municipal court of Klamath Falls under the Oregon Vehicle Code. Oregon Tech will transfer the fines on the citation through the City Attorney.

Authority of Traffic Commission

In response to a written appeal to a citation, the Traffic Commission shall have the full authority to:

- (1) Find the individual responsible and uphold the violation and fine.
- (2) Find the individual not responsible for the violation and refund the fine.
- (3) May recommend to Oregon Tech administration a restriction or suspension of driving or parking privileges, or other disciplinary actions.

Responsibility in Traffic Control

The Oregon Tech Board of Trustees is authorized to enact such regulations as it shall deem convenient or necessary to provide for the policing, control, and regulation of traffic and parking of vehicles on the university's property. Such regulations may provide for the registration of vehicles, the designation of parking areas, and the assessment and collection of reasonable fees and charges for parking. Strict enforcement of these regulations is necessary to maintain safety on campus streets, reduce congestion, improve security, and effectively utilize parking facilities. The administration of these regulations lies within the Campus Traffic Commission working in coordination with the Campus Safety department. The regulations listed here, which provide for the policing, control, and regulating of traffic and parking of vehicles on campus, are enforceable whenever a vehicle is on campus. Parking or operation of a vehicle on campus is conclusive evidence of willingness to abide by these regulations. Administrative and disciplinary sanctions may be imposed upon students, faculty, and staff for violation of the regulations. Sanctions may include, but are not limited to, a reasonable monetary penalty which may be deducted from student general deposits, and faculty, staff or student salaries. For any emergency or special event, parking and traffic regulations may be waived by the Traffic Commission, Campus Safety Director, or Vice President. Oregon Tech assumes no responsibility or liability for the care or protection of any vehicle or its contents while it is parked on University property. Oregon Tech also assumes no responsibility or liability for the care or protection of any vehicle or its contents during its removal or subsequent storage as a result of violations of these regulations.

Firearms, Munitions and Explosives

In reference to vehicles parked on university owned or controlled property, it is prohibited to store firearms (by definition) or ammunitions/explosives of any sort in any vehicle that is parked on university owned or controlled property. This includes any individuals that possesses a valid concealed handgun license while parked on university owned or controlled property. The limited exception to this order is for on-duty law enforcement officers licensed with the Oregon Department of Public Safety Standards and Training (DPSST) or equivalent state or federal authority authorized to license the possession of Firearms by law enforcement officers. These law enforcement professionals are authorized to store weapons and munitions in official law enforcement vehicles when on university grounds.

