

FACULTY SENATE MINUTES

November 4, 2014

President Robyn Cole called the meeting to order at 6:05 p.m. All senators or alternates were present with the exception of Sean St. Clair. A quorum was determined.

APPROVAL OF MINUTES

The minutes of the October 7, 2014 meeting were approved as presented.

REPORT OF OFFICERS

Report of the President – Robyn Cole

- Robyn met with ITS to arrange for an upgrade in meeting technology (which was in use this evening), however no other modifications can be made to the McLoughlin room. Robyn has asked ITS to provide the quote to install additional technology in McLoughlin to SenEx in order to have further discussion with President Maples about allocating funds to update the conference room. Thanks to Tony and his staff for their assistance.
- Robyn's appreciation goes out to President Maples and his staff for providing the faculty with a Maples Report for fall term.
- Robyn met with Di Saunders, the Associate Vice President for Communications & Public Affairs. They discussed many upcoming changes and how the campus receives updates and information. Di is looking into better platforms to communicate with faculty.
- Robyn met with ASOIT representative Kristen Marsters to discuss how to engage student relationships; that FS is the best venue to vet student concerns to the faculty; and shared governance.
- Robyn met with Lita Colligan to discuss the Board of Trustees. She is now serving on the Board Transition Team to help draft the following documents for the Board of Trustees:
 1. Code of Ethics
 2. Responsibilities of the Trustees
 3. Conflict of Interest
 4. Board Officers
 5. Conduct of Board Meetings
 6. Reimbursement of Expenses
- SenEx plans to meet with the Dean of Students to discuss faculty concerns related to Student Success Services.
- SenEx will be submitting a list of agenda items to help set the agenda at the next faculty/administrator meeting. Please speak with your constituents to bring contents for discussion to the table.
- All senate members have been sent an electronic version of the senate charges. Please review and discuss the charges with your constituents.
- SenEx is still discussing consideration of a charge to have FCC investigate compression within and between ranks.
- A meeting has been set up with Jason Catz, the OUS attorney, on November 12th at 4 pm to brief faculty and have a question and answer session. Jason indicated that he is willing to share his time and expertise in future meetings.

Report of the Vice President – Terri Torres

- FOAC has not met yet. A meeting is scheduled in November.

- Academic Council met today and discussed the academic plan – Distance Ed, applied research, and program innovation and revitalization.
 - The top tier goal is to rebuild Cornett Hall.
 - Enrollment targets were not met this year, and enrollment is 3.7% below expectations. There is a \$700,000 shortfall. New initiatives will not be funded; budgeted positions and vacancies will be filled according to a prioritized list of who can be hired, but there is a position freeze; and there is a 1.1% decrease in FTE.
 - Geographical COLA's will be examined.
 - The Provost is asking Senate to go through policies that relate to the new dean model; non-tenure track; and to recognize and reward scholarship.

Report of the Provost – Brad Burda

- Provost Burda would like Senate to consider the following this academic year:
 - Draft a policy that will allow for an alternative faculty appointment track that is non-tenured. Items to address include a) what the responsibilities for those faculty would be; b) what ranks would be within that track; c) the different levels of expectation in those ranks; and d) criteria for evaluation.
 - It is time to recognize scholarship as something that should be rewarded as part of the track for promotion and tenure.
 - Review faculty policies and make recommended changes based on the strong dean model. The Provost hopes to have significant progress, if not approved policies, that can be sent to President's Council by the end of this year. He feels it is important to get this done before the Board of Trustees steps in next year.

REPORT OF THE PRESIDENT'S COUNCIL DELEGATE – Robyn Cole

- No report.

REPORTS OF STANDING COMMITTEES

- ***Faculty Rank Promotion and Tenure*** – Ken Usher
Discussion regarding recommended changes to the e-Portfolio Guidelines for Promotion, Tenure, and Post-Tenure Review.
 - Motion and second to adopt the e-Portfolio Guidelines as presented.
Friendly amendment to fourth paragraph. The first sentence should read: *The preferred file format is a single bookmarked PDF, such as those made in Adobe Acrobat Pro.*
Motion carried. One opposed. No abstentions.
- ***Faculty Welfare*** – Don McDonnell
The committee was given the following charge:
 - *Research the CUPA classifications and ramifications of change. Who is ultimately responsible for determining this classification?*
Discussion regarding CIP (Classification of Instructional Programs) codes. Don stated that there was an overwhelmingly positive response to have a process in place that would allow programs to request a change in their CIP code. The committee recommends developing a process to do just that.
- ***Academic Standards*** – Karen Kunz
 - The committee is about to begin work on the graduate timelines.
 - Andria Fultz has joined the committee.

- **Faculty Compensation** – Rick Hoylman
 - The committee has met and reviewed the charges.

REPORT OF SPECIAL OR AD HOC COMMITTEE

- No report.

UNFINISHED BUSINESS

- The Faculty GEAC Rationale document is still in committee.

NEW BUSINESS:

- None.

REPORT OF THE AOF REPRESENTATIVE – Christian Vukasovich

- No report.

REPORT OF THE IFS REPRESENTATIVE – Feng Shi

- No report.

REPORT OF THE FOAC REPRESENTATIVE – Terri Torres

- A meeting is scheduled in November.

REPORT OF THE ADMINISTRATIVE COUNCIL DELEGATE – Tony Richey

- No report.

REPORT OF THE ASOIT DELEGATE – Kristen Marsters

- If faculty see that students have issues or concerns they should refer students to speak with Kristen or the ASOIT Vice President, Brandon Maher.
- The Financial Allocations Committee (FAC) needs two more volunteer students. If faculty have recommendations, please see Kristen.

OPEN FLOOR PERIOD

- The state of cleanliness in Boivin Hall needs to be addressed as conditions are deplorable. It is affecting academics.
- There is concern regarding clubs on campus and the time that advisors are required to dedicate to them. ASOIT is looking into changing the number of required hours, which is currently 50. SenEx will send a list of faculty advisor issues/concerns to ASOIT.
- The Resource Budget Commission has \$80K for student-centered projects: clubs, student services, outdoor program, etc. There is a \$550K equipment budget. The RBC money that is not used will roll over into the equipment budget.

ADJOURNMENT

- The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Matt Beekman, Secretary

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