

## Minutes

April 7, 2015, 6:00 p.m., McLoughlin Room

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### Attendance/Quorum

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President Robyn Cole called the meeting to order at 6:01 p.m. All senators or alternates were present except for Sean Sloan. A quorum was determined.

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### Approval of Minutes

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Minutes of the March 3, 2015 meeting were approved as presented.

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### Report of Officers

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#### Report of the President – Robyn Cole

- The Board of Trustees was on campus today. Robyn gave them a brief Senate update.
- Robyn met with President Maples yesterday regarding President's Council and asked if they could meet more often for more effective communication.
- A special meeting will be held on May 12<sup>th</sup>, 6:00 p.m., to discuss the Bylaws.
- Matt Beekman will be joining the next meeting from the Wilsonville campus.
- The April 14<sup>th</sup> mandatory faculty meeting will be to go over the changes in the Senate Constitution.
- The Charter will be sent out via mail April 15<sup>th</sup> for a vote.
- AGB training will take place later this month.

#### Report of the Vice President – Terri Torres

No report.

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#### Report of the Provost – Brad Burda

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- There is a delay until April 24<sup>th</sup> for completion of the APE form process due to the student numerical evaluations.
- HECC subcommittees have been created to look at mission alignment and the corresponding document. All provosts are in workgroups for mission alignment, university evaluation by HECC and the governing board evaluation by HECC. Nothing of substance to report at this time.
- The Board of Trustees met today. Action items included:
  - Approve and sign a value statement.
  - Adoption of a delegation of authority to President in order to operate the university.
  - Adoption of board policy on ethics and conflict of interest.
  - Adoption of board policy on categories of authority. This included President's Council.
  - Approved a resolution on shared governance.
  - Approved a resolution authorizing the president to repeal the administrative rules and adopt certain administrative rules as university policies. We as a university will be adopting all of the OARs, IMDs, and all of the financial policies for the State Board of Higher Education. Over time, the policies will be reviewed, modified, and decided on whether or not to be kept.

- Approved a resolution authorizing the chair to approve the President's contract. The Board of Higher Education is defunct June 30<sup>th</sup>. The remainder of the BHE is granting a one year extension on President Maples' contract.
- Endorsed recommendation of the increase in tuition and fees of five percent for 2015-16.

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## Report of the President's Council Delegate – Robyn Cole

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No report.

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## Reports of Standing Committees

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### Faculty Rank Promotion & Tenure – Ken Usher

- OIT 20-040 proposed policy revisions.
  - Motion and second to adopt the proposed changes. Discussion.
    - Motion and second to proposed changes document, page two: *Contribute to actively contribute in service to the department, campus, or university. Participate actively in university committee activities.* Motion passed. Three opposed. Two abstentions.
    - Friendly amendment to strike the word *general* on page one, paragraph two.
    - Recommendation and second to add to end of paragraph four the words *or leadership in the candidate's discipline.* Discussion.
    - Motion and second to change last sentence of page one, paragraph four, to read: *Leadership qualities may be evidenced in a broad variety of activities, including in the governance of the department, campus or university, in program development, in other university-wide activities, or leadership in the candidate's discipline.* Motion carried. Three opposed. No abstentions.
  - Original motion to approve the policy revisions. Motion carried. No opposed. One abstention.
  - More revisions to this document will be presented in the May meeting.

### Faculty Welfare – Don McDonnell

- CIP code change procedure recommendations. It was suggested that the recommendations be posted on the Provost's web page and in placed the Faculty Handbook.
  - Agreement to accept the CIP code change procedures and post in the aforementioned places.
- Recommendations regarding non-tenure track faculty were presented. Discussion. This will be forwarded to SenEx, and then to an ad hoc committee.
- Recommendations regarding new-faculty development and mentoring. Discussion. Suggested places to put this are September Institute, the faculty handbook, best practices, and the deans giving to department chairs.

### Academic Standards – Karen Kunz

- C- transfer process. Recommendation to place the following in the catalog under "prerequisite:"
  - *Courses transferred in to Oregon Tech with a C- or better meet the prerequisite requirement of obtaining a C or better.*
  - Motion and second to accept the recommendation. Motion carried. No opposed. No abstentions.
- A survey about graduate courses will be sent by April 20<sup>th</sup>.
- Credit for Prior Learning recommendations should be ready for the May meeting.

### Faculty Compensation – Rick Hoylman

- Update on CUPA data.
- FCC is working on recommendations for faculty compensation.

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## Reports of Special or Ad Hoc Committees

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- The revised Senate Constitution will be read at the April 14<sup>th</sup> faculty meeting.
- Motion and second to approve the Senate Charter as amended. Discussion. Motion carried. No opposed. No abstentions.

- The Senate Bylaws will not be changed until the Charter is approved. There will be a special meeting to discuss revisions to the Bylaws. The three remaining controversial issues are change in status of unclassified administrators; whether to require that SenEx have members from at least two Oregon Tech locations; and requiring at-large senators to have a certain rank or other qualifications in order to serve.
- The ad hoc committee recommends that the committee continue into the next academic year to further discuss some of the Bylaws issues.

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### **Unfinished Business**

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None.

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### **New Business**

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- A constituent of Don McDonnell asked that Senate consider looking into the potential of collective bargaining for faculty. Discussion. This will be further discussed in the May meeting.

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### **Report of the AOF Representative – Christian Vukasovich**

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No report.

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### **Report of the IFS Representative – Feng Shi**

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- The last IFS meeting was held at WOU on March 13<sup>th</sup> and 14<sup>th</sup>. Highlights included:
  - Outcomes based funding model presentation.
  - Academic quality in Oregon public universities.
  - Annual evaluation of universities with governing boards.
  - Roles of IFS.
  - Funding.
  - Engagement – reaching out to faculty.

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### **Report of the FOAC Representative – Terri Torres**

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- Applications are up 7.8% over this time last year for all students. Admits are up 8%.
  - Resident applications are down 4% and admits are flat.
  - Klamath applications are up 9%. Admits are up 7.6%.
  - Wilsonville applications and admits are flat.
  - Athletics – track and soccer field has been postponed for one year. The funding will come from the general fund.
  - There is a \$265K increase in athletic scholarships.
  - Athletic funding is up roughly 40%.
  - For every athlete that comes in to OT, 1.8 students also come to OT.
  - Fund balance projections:
    - 2014-15 – 13.2%
    - 2015-16 – 7.3%
    - 2016-17 – 3.5%
    - 2017-18 – 2.9%
    - 2018-19 – 4.4%
- A 5% increase in tuition has been discussed.
- There is a change in the design of FOAC. FOAC will now be allowed to set priorities and be more involved in the shared governance of how money is spent. In the coming year there is a freeze on 12 positions and a delay of 5 more positions.

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**Report of the Administrative Council Delegate – Tony Richey**

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No report.

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**Report of the ASOIT Representative – Kristen Marsters**

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No report.

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**Open Floor Period**

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- Online education update:
  - Blackboard will be updated after summer 2015. The Collaborate app will be part of the upgrade.
  - OE has updated their camera to a GoPro.
- Provost Burda and Robyn Cole plan to meet with Kristen Konkel to determine potential plans for the IDEA Center online pilot. They are hoping to begin online evaluations in fall 2015.
- Senate has an Academic Council representative but the council has not met this year. Concern was expressed about communication and issues on campus. Provost Burda reported that the council has not met because in the strong dean model the deans meet regularly with department chairs and that's where the dissemination of information comes from.
- Discussion regarding the lack of an HAS Senate representative for this academic year and improving communication.

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**Adjournment**

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Motion and second to adjourn. Motion carried. The meeting adjourned at 8:56 p.m.

Respectfully submitted,  
Matt Beekman, Secretary  
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