

Administrative Council Minutes
4-17-12

In Attendance: Susie Peterson, Ron McCutcheon, Erin Foley, Anne Malinoski, Jan Abeita, Lisa Howard, Mandi Clark

1. Elections
 - a. Nominations due by the end of the month (April) to begin the election process
 - b. Lee Raubolt is considering resigning his 2nd year of his term. Ron asking for confirmation from Lee.
 - c. Two elected voting Faculty Senate seats and two Administrative Council positions to fill: Mandi Clark, Lisa Howard and Susie Peterson's terms expire.
 - d. Jan Abeita's Faculty Senate seat set to expire, and Ron McCutcheon does not want to finish out Joan Loustalet's 2nd term, so we need to elect two people to Faculty Senate.
 - e. Ron McCutcheon and HR will send out list of eligible administrators and ask for nominations to fill these positions.
 - f. Ron encouraged the outgoing members to consider running again or to run for one of the two Senate positions.
 - g. Perks of being on Senate: being in the loop and gaining a different perspective
 - h. Jan will put link to ballot on webpage, Ron will send out ballots when nominations are in. Elections will take place on line.
2. Administrative Survey is done.
 - a. Shellie took the results to President Maples.
 - b. Administrative Council needs to discuss next steps and/or what actions to take from the results of the survey.
3. Discussed the July pay raise options
 - a. July 1 will be the effective date but final decisions on admin raises won't take place until October
4. Brown Bag Lunch today
 - a. Attendance was light
 - b. Seems folks are very busy this term, with not much time to come and join us for lunch and conversation
5. Ron asked group how folks are doing-generated some discussion.

Submitted by Mandi Clark 4-21-12