

Administrative Council Minutes  
6-5-12

In Attendance: Shellie Wilson, Lisa Howard, Genevieve Predmore, Ron McCutcheon, Suzie Peterson, Bill Proebstel, Anne Malinowski, Marla Edge, Abbie Allen, Erin Foley, Mandi Clark

1. No additions or change to the agenda
2. Minutes were approved
3. New Business
  - a. Introductions and welcome to our new members!
  - b. Faculty Senate voting rep: Bill Proebstel Alternate: Erin Floyd
  - c. Faculty Senate non-voting rep: Marla Edge Alternate: Erika Veth
  - d. Positions
    - i. Chair: Shellie Wilson
    - ii. Secretary Suzie Peterson
    - iii. FOAC: Genevieve Predmore
    - iv. Faculty Senate rep: Ron McCutcheon (Erin Foley alternative)
4. Old Business
  - a. Summer Institute
    - i. President is on board, but there will not be any money available until July 1
    - ii. Need to plan an agenda that is inclusive of our Portland staff
    - iii. Postpone to summer 2013 to plan
    - iv. HR is looking to offer training sessions in August 2012
5. Reports
  - a. Faculty Senate-meeting tonight
  - b. FOAC-no report
  - c. President's Council-faculty proposing grants to fund more research
6. Other Business
  - a. Sending out survey result to new members
  - b. Recognize HR for addressing some training needs