



Policy for Scholarship Application Reviews

Students who submit a completed application in an Oregon Tech Foundation Scholarship process but do not receive an award may request a review of their application and scores for the purpose of improving future application.

Application reviews are offered by appointment only (in person or phone) as we have found that it is more helpful to students to go over the hows and whys of scoring that to simply give them copies of their score cards without explanation. In addition to the scoring rubric there are often other factors that must be considered during selection and affect the awarding outcomes; such as the size of the applicant pool or categories such as need or relation that are weighted more heavily with in the selection of a particular award.

This review service is offered between processes but never during an open process. Appointments can be scheduled once award notifications of the current process are sent but no later than one week before the start of the next process.

There are two reasons for this policy:

1. Launching each process is a time intensive endeavor and there is not time to give application reviews sufficient attention and attend to all the launch details during that week.
2. The essay questions do not always change from process to process and other elements like the activities chart also do not change. As such, to review students previous application while they in the process of submitting a new one could be viewed as coaching. The integrity of the process is paramount. As the scholarship coordinator oversees the readers and also offers the review sessions this could be construed as an unfair advantage for students receiving review during an open process.

Review appointments can generally be made during April-June or September-November. Students may request review of either or both applications from the two immediately previous processes. (i.e. a student requesting review in September of 2012 may view both the winter and summer 2012-13 processes.)

All appointment requests should be directed to the scholarship coordinator:

- Jessica Ormond
jessica.ormond@oit.edu
541-885-1280

When requesting an appointment please provide:

- Your name
- Oregon Tech student number
- If you would like an in-person or phone appointment
(When requesting a phone appointment please also provide a phone number.)
- A couple different days and times that you would be available for the review

All appointments are offered on a first come, first served basis.

Thank you!