

OREGON INSTITUTE OF TECHNOLOGY

Faculty Emeritus Selection

OIT-21-090

The faculty of Oregon Institute of Technology considers the designation “Emeritus Faculty” to be an honor, recognizing service, excellence in teaching, a history of leadership, and academic growth through scholarship or professional development.

Criteria

1. Retirement from OIT with a minimum of 10 years active, full-time service and at least 20 years service in higher education or in a related professional field.
2. Leadership and excellence in teaching, professional development or scholarship, and service.

Procedure

1. The Faculty Advisory Committee on Emeritus Status will formally recommend the honor to the Faculty Senate. This committee consists of five members appointed jointly by the president of OIT and the president of the Faculty Senate. The committee membership must include at least one emeritus faculty member and two faculty senators.
2. The Faculty Advisory Committee on Emeritus Status will convene each year during the first week of March to consider the current year’s retirees for emeritus status. A list of these retirees will be obtained from the President’s office. The committee chair will notify, in writing, all retirees who meet the minimum criteria for emeritus status, and their Department Chairs.
3. Eligible retirees who wish to be considered for emeritus status will submit an overview of contributions to the committee chair during the first week in April. The overview will include a summary that illustrates excellence in teaching, a history of leadership, academic growth through scholarship or professional development, and service to the institution. Materials received after the deadline will be considered the following year.
4. The committee will solicit written comments regarding each candidate’s contributions to OIT from the campus community. No anonymous input will be considered.
5. The committee will select the candidates and prepare supporting documentation during the third week in April.

6. Faculty Senate will vote by secret ballot on recommended candidates at the May meeting and recommend emeritus status for those receiving a majority vote to the President.
7. Final approval of the candidates recommended by the Faculty Senate is at the discretion of the President.
8. Each emeritus faculty will receive a plaque engraved with name, title and years of active service to OIT.

Privileges

Emeritus faculty may request the following privileges:

- Office space if available
- A listing in the college catalog
- A mailing address at the college
- Secretarial assistance in connection with institutional service
- Copies of college publications
- Faculty library privileges
- Participation in commencement exercises and other college functions
- Participation in faculty committees in an ex-officio capacity
- Voting privileges at faculty/administrator meetings
- Membership in faculty social organizations
- A lifetime faculty membership card for sports event (excluding non-OIT sponsored events and NAIA tournaments)
- Free locker, gymnasium and swimming pool privileges
- Faculty computer services

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- Privileges normally granted to faculty at the bookstore and College Union
- Free parking
- Enrollment in courses at faculty/staff rates (senior citizen rates may also apply)
- Free OIT business cards

Recommended:

Faculty Senate – June 3, 2004
President's Council – June 8, 2004

Approved: /s/ Martha Anne Dow
Martha Anne Dow, President

Date: June 9, 2004