

**Employee Information**

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| **Agency**  58018 | **Institution**  Oregon Institute of Technology |
| **Employee** | **Supervisor** |
| **Work Unit** | **Class No./Title** |
| **Report Period**  From: To: | **Rating For** |

**I. Evaluation of Work Performed**

**Evaluate employee's performance during the appraisal period of the duties listed on the position description. Completion of this section is mandatory.**

**II. Behavioral Factors Evaluation**

**Refer to Instructions**

**III. Employee Development Experiences**

**Evaluate the results of employee development experiences during the appraisal period for increasing effectiveness in present position or for future development. Identify development goals and opportunities for the coming appraisal period.**

**IV. Deficient Performance**

**Describe employee's failure to overcome deficient performance or conduct during the appraisal period.**

**Employee Signature Date Supervisor Signature Date**