**South Metro-Salem STEM Partnership**STEM = Science, Technology, Engineering and Math

Agenda for Tuesday, November 13, 2012 ~~~~ 3-5 pm

Oregon Tech Wilsonville – ROOM 106  
27500 SW Parkway Ave, Wilsonville, OR 97070

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**3:00 – 3:05 Introductions**

**3:05 – 3:35 MOU and Matrix** (please read in advance)  
Materials:   
-STEM MOU – Rev E  
-Matrix  
-SMS STEM Partner Email List – Updated

**Questions:  
Do we have the correct measures?  
Are we ready to sign this MOU in January?   
Who should sign for your organization?**

**3:35 – 4:00 Work Plan and Event Plans** (please read and bring input to the meeting; limited time for discussion)

Materials:

* + - SMS STEM Work Plan Oct 2012
    - Superintendents STEM Tour Plan- v1
    - Business and Community Outreach Event Plan – v2

Strategy 1: Updates on Teacher Professional Development

* 1. Pacific University NSF grant proposal with Woodburn
  2. Salem-Keizer RTTT
  3. Professional Learning Community – how to get started?
  4. PD courses this summer at Evergreen – plans?

Strategy 2: Establishing a STEM Center to connect business and community resources with schools

* 1. STEM Center functions, and Center Director role
  2. Grant application

Strategy 3: Update on dual credit and other efforts between K12 and CCs and universities

* 1. Oregon Tech OWLS program launched
  2. Other info to report?

**Question:  
Input on work plan, events and updates?**

* **4:00 – 4:15 Logo** (please come prepared to provide input on current (letterhead) and new (attached) logo designs – developed by Meagan Sternberg’s husband)
* **4:15 – 5:00 Discussion topic: Role of STEM Center and STEM Center Director**(please review role of STEM Center in MOU and come prepared to clarify this role so we can apply for funding)

**Questions:  
Can we refine the STEM Center description so we have a manageable scope of work to get started? What is most important?   
What skills are needed by a STEM Center Director?**

* **5:00 – 5:30 Tour of Oregon Tech Wilsonville**

Next Meeting: December -- TBD