**South Metro-Salem STEM Partnership**STEM = Science, Technology, Engineering and Math

Agenda for Monday, April 29, 2013 ~~~~ 3-5:30 pm

Oregon Tech Wilsonville Campus
27500 SW Parkway Ave, Wilsonville 97070 ~~~~ Room 106

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3:00 – 3:10 Introductions

3:10 – 3:20 Welcome new partners and sign amendment to partnership agreement

3:20 – 4:00 Strategy 1: Presentation on Learning Community framework: Jon, Meagan, Andy

4:00 – 4:20 Strategy 2: STEM NET and Director: Lita Colligan

* Position Description
* Cost: $50K plus benefits = ~$75K
	+ Cash: NASA/Oregon Space Grant Consortium ~$40K, Industry pledges $10, Schools $10K;
	+ In-kind: Evergreen $12K
* Employer and fiscal agents: OSU is employer of record; National Space Grant Foundation will establish a restricted fund for SMS STEM Partnership; Evergreen will manage position and offer office and admin support; Oregon Tech will offer additional outreach office space and admin support.
* Hiring process: OSU will post position; all partners are responsible for identifying candidates; OSU will do initial screen; screening committee will interview and recommend to OSU, who will be hiring authority.
* Committee members: Larry Wood, Deb Mumm-Hill, Kevin Carr, Salam Noor, Chylon Pappas, Jack Higginbotham, OSU/ Space Grant Consortium

4:20 – 4:40 Strategy 3: Dual credit, high school transition, better pathways: Marla Edge

* New position at Oregon Tech, located in Wilsonville
* Opportunities identified in partner districts, to date
* Status of statewide institutions approved to offer dual credit
* Other activities?

4:40 – 5:30 Other Business

* + 1. 10 min. Biz Connect: Use of CIS; demonstration of Biz Connect - Lita
		2. 10 min. Exec Advisory Board: duties – approve nominations- Deb
		3. 10 min. Email list and communication protocols - Deb
		4. 10 min. Business Plan: draft for review - Lita
		5. 10 min. Update on 2636 STEM Bill and other legislation - Deb

Next Meetings:

* 1. Monday, June 17 ~ 3-5:30pm
	2. Monday, Sept 23rd
	3. Monday, Dec 16th

Materials:

* Agenda - above
* Learning Community Framework - draft
* STEM NET Director position description – final
* Amendment 1 to Partnership Agreement - final
* Executive Advisory Board Roles and Responsibilities - draft
* Communication Protocols - draft
* Business Plan – Draft – in preparation for writing grants and seeking more pledges

For your info: (attached)

* Legacy Meridian Park Robotics
* National Center for Education Statistics (NCES) report on dual credit
* STEM Framework/Washington
* Ed Week: STEM Education Must Start at Early Age